

Quarterly Progress report
 HS/HT State Implementation Grant Program
 Office of Disability Employment Policy
 U.S. Department of Labor

Report Status and Date: Grantee Certified as of
 10/31/2004

FY: 2003

Quarter:
 09/30/2004

SECTION I: CONTACT INFORMATION	
Grant Project Name:	Ohio Governor's Council on People with Disabilities
Grant Project Address:	400 E.Campus view Blvd Columbus, OH 43235
Grant Number:	E-4-9-3-0071
Grant Period:	from: 09/30/2003 to: 09/29/2008
Recipient Contact Person:	Tykiah Wright
Recipient Contact Person(phone):	614-444-8300
Recipient Contact Person(email):	hshtohio@wrightchoice.org
Project Director(Name):	Lucille Walls
Project Director(Telephone):	614-438-1393
Project Director(Email):	lucille.walls@rsc.state.oh.us

SECTION II: CONTRACT MANAGEMENT THIS QUARTER	
A.	<p>General Progress</p> <p>Ohio is on target as it relates to our goals that were outlined in the grant. We are moving forward with proposed legislation to provide sustainability for HS/HT. Our Statewide Leadership Network continues to meet quarterly to discuss capacity building and program sustainability. In September we met with a member of our Statewide Leadership Network from the Department of Development's - Workforce Policy Board. The WFB is exploring the options of putting a member of the Business Leadership Network on the WFB. This individual is from Cincinnati's Children Medical Center who has been awarded by DOL for their practice in hiring people with disabilities. The Ohio Youth Council is also going to appoint a HS/HT youth to their board for the upcoming year.</p>
B.	<p>Progress on Specific Goals/Objectives</p>

Goal/Objective:
6. Local Resource Mapping

Planned Progress:

To have Cleveland develop a HS/HT Best Practices Manual

Actual Progress:

In September the local coordinator developed a HS/HT Best Practices and Policies Manual for statewide useage. After this manual has been reviewed it will be posted to the Ohio HS/HT website.

Difficulties Encountered:

Resolution/Corrective Action Plan and Schedule:

Goal/Objective:
7. Local Intermediaries

Planned Progress:

Have each site recruit at least 10 students for the new school year.

Actual Progress:

Operating sites include Cleveland, Cincinnati, and Toledo. They are all off to a good start with a minimum of 10 students per site. All the sites are excited about the upcoming year and have their calendars in place. The focus is on increasing internship opportunities, empowering the students to take charge of their future, and building upon the four design features.

Difficulties Encountered:

Although Cleveland still hosted a kick-off, the program will be closing at the end of December. This will ultimately leave the students at a disadvantage.

Resolution/Corrective Action Plan and Schedule:

We are looking for another program or company in Cleveland to operate HS/HT, we're hoping for a smooth transition for the students involved.

Goal/Objective:
Other

Evaluation To finalize the Student Survey forms to be implemented and used at each local site. High School/ High Tech Survey will allow us to collect data on the program participants and follow them to evaluate program effectiveness. The survey

consists of 33 questions and takes between 25 - 45 minutes to administer. Students can complete the survey independently, as long as their reading and writing skills are above an 8th grade level and support is available if the student has questions. We are asking local coordinators to collect this survey every 6 months. We may omit questions after the first administration that most likely will not change in subsequent administrations. Included in the survey packet are two additional surveys that focus on youth with disabilities across the state. The data on Surveys II and III are being analyzed by HS/HT project staff, and personnel at Kent State University (KSU) and OSU, in cooperation with the Ohio Department of Education. By completing all three surveys, project staff will be able to contrast the experiences of students participating in HS/HT with students with disabilities across Ohio. Local Site Coordinators have agreed to complete Surveys I and II every six months, beginning in October, 04.

C. Subawardee Information				
Name of Subawardee	Amount of Subaward	Type of Award (pilot site, TA, or other)	Performance Period	Number to be Served
OSU Nisonger Center	5000	Evaluation	01/01/2004 - 09/30/2004	

SECTION III: GRANT ACTIVITIES THIS QUARTER		
A. Involving Stakeholders and Building Collaborative Relationships		
Collaborative Partners	Type of Partner	Role in Grant Activities
1. Cleveland	Local HS/HT Site	Cleveland has many local companies and universities such as Cleveland Metro Parks, Police Department, Cleveland State, Lakeland, and Cuyahoga Community Colleges, Cleveland Scholarships, Inc., RS Info Systems, Park City Solutions, EEOC, and NASA and Cisco Systems are all involved in planning and implementing activities for the students.
2. Cincinnati	Local HS/HT Site	Cincinnati has been working with several different companies, agencies, and school districts including Center for Independent Living Options, BVR/RSC, Raymond Walters College, Hamilton County MRDD, Lighthouse Youth Services, Provident Bank, United Cerebral Palsy, Cincinnati Public Schools, Norwood City Schools, Goodwill Industries, Drake Hospital, Hyatt Regency, Huntington Bank, and the US EPA to implement a successful National Disability Mentoring Day in October.

3. Toledo	Local HS/HT Site	Toledo hosted the Ohio Statewide Leadership Network meeting at the Toledo Zoo for the ADA Anniversary celebration. They have also worked with Project SEARCH to facilitate employment at ProMedica; Ohio's Governor's Council on People with Disabilities has recruited a paid HSHT intern for a digital imaging project; and the SOURCE will be hosting several workshops for HSHT students.
4. Dept. of Education	State Level Intermediary	The Ohio Department of Education, Office for Exceptional Children has completed the collection of exit information on the first cohort of students who are graduating. Currently we are partnering with the Center for Innovation in Transition and Employment at Kent State University to analyze over 750 individual student surveys from over 50 local school districts in 5 regions of the state. Preliminary analysis has shown that Ohio is providing students with disabilities with a variety of transitional services as part of the student's transition planning process. The office is currently expanding the Ohio Longitudinal Transition Study to 4 more regions across the state. The evaluation component of the HSHT initiative is working collaborative with the Office for Exceptional Children in order to assure that the data collection process can be beneficial to both systems.
5. Workforce Policy Board	State Level Intermediary	
6. Rehabilitation Service Commission	State Level Intermediary	RSC staff continues to attend the quarterly meetings. Brian Womer, ESC attends the meeting at the Toledo Zoo. The RPS for Transition Services will continue to coordinate the activities between the ESC's and State Project Staff. Due to a conflict with the Columbus Site visit and Ohio Rehabilitation Association conference, RSC was not represented at the meeting. RSC will also explore the possibility of including transition counselors or other designated staff to be involved in the project sites. The RPS of Transition Services has a meeting schedule with the Columbus Project Coordinator Jackie Kemp in December.
7. Business Leadership Network	State Level Intermediary	The Ohio Business Leadership Network recruited 4 new members in the Columbus area in July and held their local meeting on August 26 at Goodwill Columbus. The American Red Cross gave a presentation to members on Preparing for a Disaster, Weather Related or Not. Susan Blair-Mather, represented the Ohio Business Leadership Network at the High School High Tech Toledo Meeting at the Zoo.

B. Outreach to Customers

Recruitment: CLEVELAND - Kick-off attracted 41 persons attended; E-mailed Menu of Events and Registration to 20 students and School Liaisons that were unable to attend the Kick-off; Linked Mentor with 2004 Graduate, who needs encouragement to continue collaboration with BSVI , Sight Center & enroll in college Jan. 2005. Also held staffing with BSVI Counselor; Sent out 100 copies of HS/HT Update (summer newsletter); Meeting with BVR 2004 graduate to ensure linkage with resources (will begin a community based work adjustment); BVR meeting with current senior to ensure he's linked with future resources; Program Closure letters will be sent to

1. students and School Liaisons with resources such as BVR/BSVI, MR/DD, and One Stop Shops. TOLEDO held recruitment activities in collaboration with the Ability Center, local businesses, schools, and Option 4; and worked with the Youth Leadership Group. CINCINNATI - Presentation to Hughes High School Special Ed students and teachers, resulting in planned try-outs for 8 students, Presentation to Western Hills Design Technology Special Ed students and teachers, resulting in planned try-outs for 4 students, Collaboration with assistant principal of CPS 's STEP program and with WRC 's Manager of Youth Services to plan try-outs for students of STEP program; scheduled time to present to students.

C. Outreach to Employers

Recruitment: CLEVELAND - Sent out copies of HS/HT Update (summer newsletter) to all Business Partners, Limited outreach due to program closure as of 12/22/04, Program Closure letters will be sent to all Business Partners by 11/1/04, TOLEDO -

1. Attended One Stop Meetings, Project SEARCH participation, Lucas Co. Workforce Policy Board Youth Council, University of Toledo, Owens College, Stauzenberger, ACT Board Members, Rotary Directory CINCINNATI - Addition of Business partners (Huntington Bank, World Images Unlimited, United States EPA, and Provident Bank) to Disability Mentoring Day Committee/Collaboration.

D. Training Offered

Training Topics	Dates	Length	Target Audience	No. Attending Training	Comments
1. HSHT - Toledo	09/11/2004		Educators	2	
2. Connecting Youth w/ Disabilities to Technology-Cincinnati	09/21/2004		Students (General)	7	Teachers also in attendance
3. Connecting Youth w/ Disabilities to Technology-Cincinnati	09/21/2004		Students (General)	19	Teachers also in attendance

4. Connecting Youth w/ Disabilities to Technology-Cincinnati	08/27/2004		Students (General)	5	Teachers also in attendance
5. Connecting Youth w/ Disabilities to Technology-Cincinnati	08/16/2004		Students (General)	1	

E. Dissemination of Information (Other than Training)

Type of Information Disseminated	Method of Dissemination	Target Audience	No. Receiving Information	Comments
1. PR Brochures	Other	Other	300	potential supporters
2. Other	Fact Sheet	Employer-HR	30	
3. Other	Mailed Materials	In school youth	100	
4. PR Brochures	Presentation	Educators	7	
5. PR Brochures	Presentation	Educators	19	
6. PR Brochures	Presentation	Educators	5	
7. Other	ListServ	Subawardees	5	

F. Changes in Policy and Practices

A major issue with respect to how funds contributed will be deposited and managed arose during the quarter. Although mechanisms are in place to accept gifts and have them counted as charitable contributions, it was decided that a separate foundation should be created to receive and manage contributed funds. Florida legislation, which created a similar type program, is being used as a model. This legislation is now in draft form and will be submitted to key Ohio legislators for review and subsequent introduction. In Cleveland we continued to explore longer term funding via Department of Education and Ohio Rehabilitation Services Commission (RSC) only limited an amount for 1 year. As a result of program closure, DOL is unable to fund remaining portion of program from October - December 2004.

G. Sustainability / Institutionalization

In this last quarter, a corporate survey was launched with a Case for Report and a survey form along with a letter of introduction, signed by Lucille Walls, was sent to 100 top corporations in Ohio. Followup work with these corporations is underway. During this last quarter, contacts were made with the Honda Foundation and Proctor and Gamble.

H. Staff Changes

N/A

I. Technical Assistance
Donna Mundy, TA; Project SEARCH, Cincinnati, OH; Disability Network, Flint MI; ODEP - Jody Wildy - funding concerns

J. Media Contacts
N/A

K. JAN/EARN Utilization	
Have you utilized JAN (Job Accommodation Network) and EARN (Employer Assistance Referral Network) and their free services to support and further the objectives and goals of your grant/cooperative agreement? How many times did you:	
Refer a person or organization to JAN? (Examples could include referral for accommodation, small business or disability-related legislative info, attendance at the annual JAN Symposium or other workshop/presentation, subscribed to the JAN E-Newsletter and/or technical assistance news flash "Consultant's Corner".)	Refer a person or organization to EARN? (Examples could include posting a job with EARN as an employer, referring a youth qualified for a job posting as a service provider in response to a contact by EARN or referring another employer or Service Provider to utilize EARN's service.)
Number of times: 10	Number of times: 0
Make a phone call/make contact via web to JAN for information for or about a client? (Examples could include use of JAN's Small Business Self-Employment Service (SBSES) or Searchable On-line Accommodation Resource (SOAR).)	Make a phone call/make contact via web to EARN for information for or about a client? (Examples could include use of EARN's website to register online for services.)
Number of times: 0	Number of times: 0

L. Dissemination of Information about JAN/EARN
Describe how you promoted the use of JAN and EARN services to key stakeholders in your community.

Through the distribution of brochures to companies and people at job fairs, and emailing the link to those involved in HSHT activities.

M. Activities/ Accomplishments Planned for Next Quarter

We have several things planned for next quarter including: Launching the new Columbus site, present to medical professional about HS/HT, participate in Disability Mentoring Day, release an Ohio HS/HT newsletter, have EARN training, and attend the ODEP Grantee Conference

SECTION IV: CONSUMER INFORMATION

A. People Served by Grant (i.e., receiving mentoring services)

This section asks for the number of people served this quarter as well as the cumulative total of all persons served by the grant to date, including those served this quarter.

Total number of people served this quarter: 85

Total number of people served by the grant (cumulatively): 177

B. Characteristics at Intake

	No. People this Quarter	No. People Cumulative
Age		
14-15	7	25
16-18	49	95
19-21	26	51
22-24	3	6
Not reported	0	0
Total	85	177
Gender		
Male	61	122
Female	24	55
Not reported	0	0
Total	85	177
Racial/Ethnic Background		
White	52	105
Black or African American	28	63
Hispanic	4	6
Asian	1	1
American Indian or Alaskan Native	0	0
Native Hawaiian or Pacific Islander	0	0
Bi-racial or Multi-racial	0	1
Other	0	1
Not reported	0	0

Total	85	177
Education Level		
Up to 8th Grade	0	0
Freshmen	3	11
Sophomores	26	48
Juniors	16	37
Seniors	35	54
Out of School - Drop out	0	0
Certificate of Completion-HS	0	0
HS graduate - Diploma or GED	4	25
Some college, no degree	0	0
Post School: Occupational/vocational	0	0
Associate degree: Occupational/vocational	0	0
Associate degree: Academic	0	0
Bachelor's degree	1	1
Graduate degree	0	0
Other	0	1
Not reported	0	0
Total	85	177
Disability Category (Self-disclosed)		
Mobility/Orthopedic/Physical	3	10
Psychiatric/Serious Emotional Disturbance	5	13
Cognitive/Intellectual/Mental Retardation	1	2
Deaf/Hearing Impairment	11	18
Blind/Visual Impairment	7	16
Speech or Language Impairments	2	4
Specific Learning Disability	31	63
Autism	9	17
ADHD/ADD	5	8
Traumatic brain injury	0	1
Deaf and Blindness	0	0
Multiple Disabilities	8	21
Other health impairments	3	5
Total	85	178
Employment Status		
Never worked-enrolled in school full-time	38	85
Never worked	2	3
Not currently working	26	53
Currently working(DO NOT INCLUDE INTERNSHIPS)		
Paid Part-time (< 35 hours)	19	35
Paid Full-time (35+ hours)	0	0
Not reported	0	1

Total	85	177
Income		
Average hourly wage if currently working	\$7.25	\$7.00
Minimum Hourly Wages	\$5.50	\$5.00
Maximum Hourly Wages	\$9.00	\$9.00
Public Assistance and Services Received*		
SSI recipients	10	23
SSDI recipients	0	0
TANF recipients	12	21
Vocational Rehabilitation	18	45
WIA	19	29
IDEA	85	177
Mental Health Services		
Mental Retardation/Developmental Disability Services		
Local School		

C. Activities			
Activity	Number of HS/HT students who received the activity from the HS/HT program...	Number of HS/HT students who received the activity from the school...	Total number of employers that assisted with each feature...
Design Feature I - Preparatory Experiences			32
Career assessment	10	4	
Opportunity awareness	85	21	
Work-readiness skills	36	12	
Design Feature II - Connecting Activities			14
Academic tutoring	7	0	
Mentoring	20	1	
Assistive technology	7	13	
Transportation	20	7	
Connecting to the workforce and continued education:			
a. Workforce preparation	85	13	
b. Post-secondary education	46	13	
Design Feature III - Work-Based Experiences			33

Industry site visits and tours	52	0	
Job shadowing	10	0	
Internships - paid	15	0	
Internships - unpaid	2	0	
Optional: entrepreneurship (specify)	1	0	
Design Feature IV - Youth Development and Leadership			28
Supportive adults:			
a. Role models	85	21	
b. Mentors	26	1	
Opportunities for personal growth:			
a. Self advocacy	37	0	
b. Conflict resolution	37	0	
Leadership opportunities:			
a. Service learning	19	4	
b. Peer mentoring	28	0	
c. Leadership training	29	4	
d. Organizational leadership	31	4	

SECTION V. OUTCOME INFORMATION AT PROGRAM EXIT		
A. Educational Outcomes		
Educational Achievement	No. People this Quarter	No. People Cumulative
Stayed in school	8	84
Advanced to the next level	1	69
Standard high school diploma	2	35
Certificate of completion	0	0
GED	0	0
Returned to school	0	0
Dropped out	0	0
Entered vocational training	0	2
Entered two-year post-secondary school degree or certificate	0	11
Entered four-year post-secondary school degree	0	7
Completed vocational training	0	0
Completed two-year post-secondary school degree or certificate	0	0

Completed four-year post-secondary school degree	1	1
Total	12	209

B. Employment Outcomes				
	This Quarter		Cumulative	
Number of people employed:	9		22	
Average number of hours worked in a week	29		55	
Average hourly wage	\$6.55		\$6.52	
Minimum hourly wage	\$5.00		\$5.00	
Maximum hourly wage	\$9.00		\$9.00	
Number receiving health insurance through an employer	0		0	
	This Quarter		Cumulative	
	Number	Average Hourly Wage	Number	Average Hourly Wage
1 to 20 hours per week	10	\$6.26	17	\$6.85
21 to 34 hours per week	7	\$5.48	11	\$5.83
35 or more hours per week	6	\$7.38	6	\$7.38
Total	23	\$6.37	34	\$6.54
Job Retention				
	This Quarter		Cumulative	
	Number	Average Hourly Wage	Number	Average Hourly Wage
1 to 20 hours per week				
Retained job for 3 months	4	\$5.62	5	\$6.56
Retained job for 6 months	0	\$0.00	1	\$3.50
Retained job for 12 months	0	\$0.00	0	\$0.00
Self-Employed				
	This Quarter		Cumulative	
	Number		Number	
Maintained business for 3 months	0		0	
Maintained business for 6 months	0		0	
Maintained business for 12 months	0		0	

C. Industries			
	Number of companies	Number of youth employed	Accommodations
Agriculture, Forestry, Fishing, and Hunting	1	0	

Mining	0	0	
Utilities	0	0	
Construction	1	1	
Manufacturing	6	0	
Wholesale Trade	0	0	
Retail Trade	8	1	
Transportation and Warehousing	1	1	
Information	5	0	
Finance and Insurance	2	0	
Real Estate and Rental and Leasing	0	0	
Professional, Scientific and Technical Services	11	4	
Management of Companies and Enterprises	0	0	
Administrative and Support and Waste Management and Remediation Services	0	0	
Educational Services	11	1	
Health Care and Social Assistance	10	3	
Arts, Entertainment and Recreation	5	2	
Accommodation and Food Services	3	2	
Other Services (except Public Administration)	7	0	
Public Administration	6	0	
Total	77	15	

SECTION VI: SUBMISSION OF INFORMATION	
A.	Due Date: 10/30/2004
B.	Submit Quarterly Report with a copy of the SF272 and SF 269 to:
	<p>Address: Jody Wildy for Lisa Lahrman S-1303 U.S. Department of Labor 200 Constitution Avenue, NW Washington, DC 20210</p> <p>Email: wildy.jody@dol.gov</p> <p>If you have any questions call 202 693-7903</p> <p>Also submit the Quarterly Report to:</p> <p>Cassandra Mitchell U.S. Department of Labor Procurement Service Center</p>

Room N-5416 200 Constitution Ave, NW Washington, DC 20210 Mitchell.Cassandra@dol.gov
